Release 9.0 County Test Workshop (CTW) Remote **Citrix** SBC MobilePass Workstation Connectivity

# Overview

Release 9.0 CTW will be conducted using two different application logon methods, connecting via a Windows Remote Desktop and Citrix. **This document is intended to instruct users on connecting with the Citrix.**

**IMPORTANT Reminders:**

**Reach out to your County IT Department ASAP:**

* Request and/or Citrix Plug-in and most recent updates are installed and working.
* Verify access to URL
	+ cwstoken.access.ca.gov.

Create a folder to keep required Credential three emails and Documents for CTW including:

1. **CTW - SBC User ID and Password** – (1 email)
2. **CTW - CWS User ID** (Part 1 of 2)
3. **CTW - CWS Password**.  (Part 2 of 2)

# Connecting to CTW

**Accessing and Using Token**

* Open MobilePass app
* Look for My Token (Pg 9 of the MobilePass guide)
* Enter your **4-digit** **PIN** (saved from when you created your Activation Code)



* The app will Automatically Generate a 6 digits **Passcode** Token (Pg 10 of MobilePass guide and save this for the next step)



**Login to Citrix CTW Environment** ([https://cwstoken.access.ca.gov/](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcwstoken.access.ca.gov%2F&data=05%7C01%7CAlison.Givens%40osi.ca.gov%7C980a9bf883f14fb9327208dab20558ea%7C391e1a40f6364496914916f7268f864a%7C0%7C0%7C638018033292462360%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=sVDn1nCKKcpdW4pUhMyFdgWJpZG4Svhr%2FRmZRvSSQjU%3D&reserved=0)) using the Credentials from the CTW User ID and the CTW CWS Password emails sent on Monday morning
(See screenshot)

* For example:
	+ **Username**: SBCWorkshop9
	+ **Password**: reactionRadio26



* **Passcode:** 6 digits from MobilePass app



**Login to CTW Environment** using the Credentials from the

**CTW - CWS User ID** **(Part 1 of 2)**

Example, CTW17

**CTW - CWS Password** **(Part 2 of 2)**

Example, M4bugxs$

* Look for Teddy Bear

**Issues**

* The logon steps are imperative to ensure you can successfully get to the environment prior to CTW next week.
* Please raise your hand and we will provide a breakout room to work with you individually
* If you can Login successfully your welcome to drop off the call unless you want to practice again with our support.