

BACKGROUND

Whenever two service providers are merged together, the associated identical addresses are not merged. As a result, duplicate addresses are created for the merged master service provider. This process holds true when merging either through CWS/CMS or via the semi-annual batch merge process.

WHAT IS HAPPENING?

R8.8 SCR8752 created an automated merge process for duplicate service provider addresses within the same service provider. Any identified duplicate addresses within the same service provider will be merged into a single primary address.

HOW ARE DUPLICATE ADDRESSES IDENTIFIED?

An exact match on all fields on service provider address (excluding "END DATE" and created/updated information) for multiple addresses for a single service provider.

WHICH ADDRESS IS SELECTED TO BE KEPT?

One of the address records in the duplicate group will be preserved after the merge. If only one address is active in the group, the active address is chosen. If multiple addresses are active, the first address retrieved is chosen to be kept (this is a moot point as they are identical). If all address records have been end-dated, the address with the most recent end date is chosen.

WHAT IS THE IMPACT?

There are approximately 15,600 duplicate addresses that will be initially merged – see page 2 for a count of duplicates per County. As new duplicates are created through service provider merges, the addresses can be merged through this process. Because the duplicate match criteria is so strict, there is low/no risk of mistaken address merges occurring.

WHAT IS THE BENEFIT?

Merging of duplicate records aids users in CWS/CMS by removing ambiguity of selection and instead the data is correctly represented. If any duplicate addresses are created through a merge process or through data entry, this process will automatically clean them up.

WHEN WILL THIS MERGE OCCUR?

There will be an initial pilot implementation (November 2, 2019) for a small number of volunteer Counties. After a review period, the process will be run weekly for all Counties (beginning December 7, 2019).

WHAT DOES A COUNTY NEED TO DO?

Visit this on-line form <https://forms.gle/GL1R4ig6XsbMtDMA8> and indicate your preference to either be a pilot County (limited slots) on November 2, 2019 or to begin weekly from December 7, 2019.

IS THERE A REPORT TO REVIEW?

A report of to-be merged duplicate service provider addresses (all Counties) was shared in R8.8 CTW and the associated Data Quality workshop. This report (SCR8752_SERVICE_PROVIDER_DUPLICATE_ADDRESSES.xlsx) has been uploaded to the State SAFE site at <https://user.st.cdt.ca.gov> for your review if you so wish, but no County workload is expected.

Expected number (by County) of duplicate addresses to be merged

County	# Dups	County	# Dups	County	# Dups
Alameda	209	Mariposa	50	San Mateo	106
Amador	113	Mendocino	4	Santa Barbara	53
Butte	17	Merced	45	Santa Clara	82
Contra Costa	1,199	Monterey	602	Santa Cruz	73
Del Norte	35	Napa	11	Shasta	127
El Dorado	41	Nevada	19	Siskiyou	1
Fresno	236	Orange	346	Solano	27
Glenn	2	Placer	44	Sonoma	89
Humboldt	4	Plumas	1	Stanislaus	130
Imperial	6	Riverside	2,834	Tehama	15
Kern	675	Sacramento	2,344	Trinity	1
Kings	26	San Benito	69	Tulare	536
Lake	5	San Bernardino	550	Tuolumne	10
Lassen	1	San Diego	1,484	Ventura	121
Los Angeles	1,723	San Francisco	1,410	Yolo	3
Madera	14	San Joaquin	65	Yuba	2
Marin	9	San Luis Obispo	45		-
		Grand Total	15,614		