

# RFP v7.5 Requirements

7/1/2019

	A	B	E	BX
1	Requirements	Jira Issue Key	Status	Requirement ID
2	The system shall automatically notify authorized users of newly created FFA accounts.	RR-1366	Open	L.SS.SSRV.17
3	The system shall automatically assign a unique identifier to a CFH when certified.	RR-1365	Open	L.SS.SSRV.16
4	The System shall allow authorized users to update associations between adults and homes or facilities.	RR-1364	Open	L.SS.SSRV.15
5	The System shall allow authorized users to create associations between adults and homes or facilities.	RR-1363	Open	L.SS.SSRV.14
6	The System shall allow authorized users to record the transfer of CFHs.	RR-1362	Open	L.SS.SSRV.13
7	The System shall allow authorized users to record decertification information for CFHs.	RR-1361	Open	L.SS.SSRV.12
8	The System shall allow authorized users to record the certification of CFHs.	RR-1360	Open	L.SS.SSRV.11
9	New requirement - The System shall allow authorized users to update CFH information associated to FFA(s).	RR-1359	Open	L.SS.SSRV.10
10	The System shall allow authorized users to update FFA information.	RR-1358	Open	L.SS.SSRV.09
11	The System shall notify authorized users when self-service access is granted.	RR-1357	Open	L.SS.SSRV.08
12	The System shall allow prospective applicants to pay orientation fees online.	RR-1356	Open	L.SS.SSRV.07
13	The System shall process licensee payments made via the self-service applications.	RR-1355	Open	L.SS.SSRV.06
14	The System shall accept secure online payments processed or communicated from a third-party payment system.	RR-1354	Open	L.SS.SSRV.05
15	The System shall allow authorized users to associate CFH records with FFA licenses.	RR-1353	Open	L.SS.SSRV.04
16	The System shall allow authorized users to update CFH records.	RR-1352	Open	L.SS.SSRV.03
17	The System shall allow authorized users to create CFH records.	RR-1351	Open	L.SS.SSRV.02
18	The System shall allow authorized users to transfer background clearances for CFHs within the FFA's jurisdiction.	RR-1350	Open	L.SS.SSRV.01
19	The System shall allow authorized users to submit Facility Compliance Plans with supporting materials for internal approval review.	RR-1349	Open	L.AF.NCMP.11
20	The System shall allow authorized users to attach supporting materials to Facility Compliance Plans.	RR-1348	Open	L.AF.NCMP.10
21	The System shall allow authorized users to attach supporting materials to Non-Compliance Conference Summaries.	RR-1347	Open	L.AF.NCMP.09
22	The System shall allow authorized users to update Facility Compliance Plans that result from Non-Compliance Conferences.	RR-1346	Open	L.AF.NCMP.08
23	The System shall allow authorized users to create Facility Compliance Plans that result from Non-Compliance Conferences.	RR-1345	Open	L.AF.NCMP.07
24	The System shall allow authorized users to associate Non-Compliance Conference Summaries with a home or facility.	RR-1344	Open	L.AF.NCMP.06
25	The System shall allow authorized users to generate Non-Compliance Conference Summaries.	RR-1343	Open	L.AF.NCMP.05
26	The System shall allow authorized users to record Non-Compliance Conference Summary recommendations.	RR-1342	Open	L.AF.NCMP.04
27	The System shall allow authorized users to record Non-Compliance Conference Summary outcomes.	RR-1341	Open	L.AF.NCMP.03
28	The System shall allow authorized users to record Non-Compliance Conference Summary details.	RR-1340	Open	L.AF.NCMP.02
29	The System shall allow authorized users to generate Non-Compliance Conference Request notices to licensees, based on business rules.	RR-1339	Open	L.AF.NCMP.01
30	The System shall identify if POC extensions already exist.	RR-1338	Open	L.AF.POCS.01
31	The System shall allow mobile offline application authorized users to record civil penalties against a facility for un-cleared deficiencies.	RR-1337	Open	L.MO.MOBL.04
32	The System shall allow the mobile application to display the Evaluator Manual.	RR-1336	Open	L.MO.MOBL.03
33	The System shall allow the mobile application to notify authorized users if there are facilities or homes near their location that need a visit.	RR-1335	Open	L.MO.MOBL.02
34	The System shall allow mobile application authorized users to search for a Facility or Home within the jurisdiction of the Regional Office.	RR-1334	Open	L.MO.MOBL.01
35	The System shall allow authorized users to update individuals' facility associations via the LIS interfaces.	RR-1333	Open	L.BC.BCHK.02
36	The System shall interface with LIS to view employee information.	RR-1332	Open	L.BC.BCHK.01
37	The System shall allow authorized users to utilize Accounts Receivable processing which includes the ability to process write-offs associated with delinquent receivables using either a direct expense or allowance for doubtful accounts accounting method.	RR-1331	Open	L.FM.FINM.30
38	The System shall allow authorized users to utilize Accounts Receivable processing which includes the ability to issue collection letters for delinquent receivables.	RR-1330	Open	L.FM.FINM.29
39	The System shall allow authorized users to utilize Accounts Receivable processing which includes the ability to process deposits liquidating receivables.	RR-1329	Open	L.FM.FINM.28
40	The System shall allow authorized users to utilize Accounts Receivable processing which includes the ability to process receivables resulting in customer statements.	RR-1328	Open	L.FM.FINM.27

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41	The System shall allow authorized users to utilize Accounts Receivable processing which includes the ability to process receivables resulting in invoices.	RR-1327	Open	L.FM.FINM.26
42	The System shall allow authorized users to utilize Accounts Payable processing which includes the ability to cancel disbursements without reissuance.	RR-1326	Open	L.FM.FINM.25
43	The System shall allow authorized users to utilize Accounts Payable processing which includes the ability to reissue disbursements.	RR-1325	Open	L.FM.FINM.24
44	The System shall allow authorized users to utilize Accounts Payable processing which includes the ability to cancel disbursements.	RR-1324	Open	L.FM.FINM.23
45	The System shall allow authorized users to utilize Accounts Payable processing which includes the ability to schedule financial disbursements.	RR-1323	Open	L.FM.FINM.22
46	The System shall allow authorized users to utilize General Ledger processing which includes the entry of transactions to support balanced general ledger debits and credits associated with accounting transactions for Accounts Payable, Accounts Receivable.	RR-1322	Open	L.FM.FINM.21
47	The System shall allow authorized users to utilize General Ledger processing which includes the entry of transactions to support cash control balances associated with accounting transactions for Accounts Payable, Accounts Receivable.	RR-1321	Open	L.FM.FINM.20
48	The System shall allow authorized users to utilize General Ledger processing which includes the entry of transactions to support establishing budget control balances associated with accounting transactions for Accounts Payable, Accounts Receivable.	RR-1320	Open	L.FM.FINM.19
49	The System shall allow authorized users to designate to which fee(s) a payment should be applied.	RR-1319	Open	L.FM.FINM.18
50	The System shall allow authorized users to record payment transactions.	RR-1318	Open	L.FM.FINM.17
51	The System shall allow authorized users to record when requests for payment plans are received.	RR-1317	Open	L.FM.FINM.16
52	The System shall notify designated users when an over-payment occurs.	RR-1316	Open	L.FM.FINM.15
53	The System shall generate monthly reports of overdue fees.	RR-1315	Open	L.FM.FINM.14
54	The System shall automatically cease accrual of civil penalties when deficiencies are corrected.	RR-1314	Open	L.FM.FINM.13
55	The System shall automatically close civil penalty invoices when a zero balance is achieved.	RR-1313	Open	L.FM.FINM.12
56	The System shall allow authorized users to generate civil penalty invoices.	RR-1312	Open	L.FM.FINM.11
57	The System shall allow authorized users to record penalties.	RR-1311	Open	L.FM.FINM.10
58	The System shall allow authorized users to record late fees.	RR-1310	Open	L.FM.FINM.09
59	The System shall calculate annual Foster Family Agency fees.	RR-1309	Open	L.FM.FINM.08
60	The System shall automatically generate annual assessment notices for facilities that have not paid overdue civil penalties.	RR-1308	Open	L.FM.FINM.07
61	The System shall allow authorized users to generate proof of payment(s).	RR-1307	Open	L.FM.FINM.06
62	The System shall allow authorized users to record receipt of payments.	RR-1306	Open	L.FM.FINM.05
63	The System shall print fee notices on the date(s) specified in accordance with business rules.	RR-1305	Open	L.FM.FINM.04
64	The System shall generate fee notices on the date(s) specified in accordance with business rules.	RR-1304	Open	L.FM.FINM.03
65	The System shall allow authorized users to configure fee amounts.	RR-1303	Open	L.FM.FINM.02
66	The System shall allow authorized users to record fees.	RR-1302	Open	L.FM.FINM.01
67	The System shall allow authorized users to associate Statements of Issues with Statements of Facts.	RR-1301	Open	L.LG.LEGL.01
68	The System shall allow authorized users to record civil penalties against a facility for un-cleared deficiencies.	RR-1300	Open	L.CV.CPEN.05
69	The System shall automatically calculate the number of repeat violations for each facility or home.	RR-1299	Open	L.CV.CPEN.04
70	The System shall automatically calculate due dates for civil penalties assessed against facilities or homes.	RR-1298	Open	L.CV.CPEN.03
71	The System shall allow authorized users to update retention schedules of civil penalties documents.	RR-1297	Open	L.CV.CPEN.02
72	The System shall allow authorized users to record retention schedules of civil penalties documents.	RR-1296	Open	L.CV.CPEN.01
73	The System shall allow authorized users to modify Collateral Investigation Reports.	RR-1295	Open	L.CI.INVS.03
74	The System shall allow authorized users to generate Collateral Investigation Reports.	RR-1294	Open	L.CI.INVS.02
75	The System shall allow authorized users to configure investigation form templates.	RR-1293	Open	L.CI.INVS.01
76	The System shall allow authorized users to associate complaints with an FFA.	RR-1292	Open	L.CI.CMPL.03
77	The System shall allow authorized users to open complaints against a CFH.	RR-1291	Open	L.CI.CMPL.02
78	The System shall allow authorized users to assign multiple licensing staff to a complaint.	RR-1290	Open	L.CI.CMPL.01
79	The System shall allow mobile application authorized users to view the number of repeat violations by citation for each facility or home.	RR-1289	Open	L.FI.INS.03

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80	The System shall allow authorized users to record approval of all inspection reports.	RR-1288	Open	L.FI.INSP.02
81	The System shall allow authorized users to record the date when a Group Home accepts its first client into placement.	RR-1287	Open	L.FI.INSP.01
82	The System shall allow authorized users to generate Provisional Licenses.	RR-1286	Open	L.LI.LISS.08
83	The System shall allow authorized users to generate Provisional Licenses.	RR-1285	Open	L.LI.LISS.07
84	The System shall allow authorized users to record expiration dates and generate Provisional Licenses.	RR-1284	Open	L.LI.LISS.06
85	The System shall allow authorized users to modify Provisional License expiration dates.	RR-1283	Open	L.LI.LISS.05
86	The System shall allow authorized users to record Group Home Provisional License extension requests.	RR-1282	Open	L.LI.LISS.04
87	The System shall allow authorized users to record a provisional license.	RR-1281	Open	L.LI.LISS.03
88	The System shall allow authorized users to convert a Group Home Provisional License to permanent.	RR-1280	Open	L.LI.LISS.02
89	The System shall automatically notify designated users when regulation deficiency reports are received during the Group Home Provisional License time period.	RR-1279	Open	L.LI.LISS.01
90	The System shall allow authorized users to approve original or modified Plans of Operation.	RR-1278	Open	L.LI.APPL.04
91	The System shall allow authorized users to review original or modified Plans of Operation.	RR-1277	Open	L.LI.APPL.03
92	The System shall allow authorized users to update Plans of Operation, along with supporting documentation.	RR-1276	Open	L.LI.APPL.02
93	The System shall allow authorized users to create Plans of Operation, along with supporting documentation.	RR-1275	Open	L.LI.APPL.01