

# Child Welfare Digital Services Sprint Review Presentation

Implementation Team Sprint #47

Iteration 4.5

Sprint Dates: 10/19/2017 to 11/1/2017



CWDS / Child Welfare Digital Services

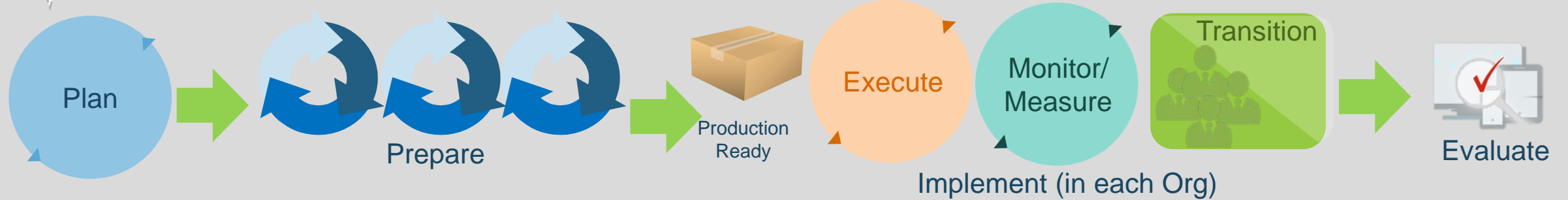
# Agenda

- Implementation: The Big Picture
- Accepted Work for 4.5
- Product Demonstrations
- Impediments
- Team Metrics
- Decisions Logged
- What's Next
- Questions

# An Overview: The Big Picture

For each Major Release

# Implementation: The big picture



Planning Deliverables

Project Schedule

Rollout Strategy

Implementation Toolkit

Communication Toolkit

Process Models

Change Readiness Plan

Training Materials

User Manuals

TTT Materials

Statewide Rollout Plan / Org Schedules

Org Kickoff

Track Implementation Progress

Monitor Technical Readiness

Monitor Data Cleansing

Execute Implementation & Communication Toolkits

Execute Change Readiness Plan

Deliver Training (TTT)

Conduct Readiness Assessment

Monitor Cutover Checklist

Post Go Live Support

Statewide Dashboard

Remote Command Center

Implementation Complete Reports

Finalize Deliverables

**This Sprint**

# What we accomplished this sprint

## Implementation

- Provide Implementation support for Intake Core Counties
- **Capture county user estimates for Hotline & Investigations**
- Start collecting county Snapshot user estimates
- Develop Imp Lead Orientation Materials (Intro to CW)
- **Develop Scaled Imp Delivery rollout planning templates**
- Refine Implementation & Communication Toolkit templates (such as readiness checklist)
- Develop Snapshot Implementation Preparation Checklist
- Develop and submit Implementation deliverables

## Organizational Change Management

- Refine Intake Hotline To-Be Process Models (3)
- Refine Intake As-Is Models
  - Hotline Process Models (3)
  - Investigate Referral
  - Conclude Referral
- Refine Intake Change Readiness Plan
- Refine CALS As-Is Process Model (1)
- Draft Case Management As-Is Process Model (1)
- Refine OCM Training Offerings-At-A-Glance

## User Training

- **Review Intake training materials with Core County Workgroup**
- Document Training Environment data needs
- Develop User Guide for Screening
- Draft storyboard for Screening WBT
- Develop Demo Video for Screening
- Develop User Guide for RFA01A and RFA01B
- Develop Job Aid for Facility Search and Resource Profile

## Additional Activities

- Facilitate Intake demos for Rug and Children's Group meetings
- Support meetings with CDT
- Monitor connectivity validation and user profile progress
- Provide Intake QA and meeting facilitation support

# Implementation Product Demos

- Implementation:
  - Snapshot Implementation Preparation Checklist
  - Rollout Planning Spreadsheet
- Organizational Change Management:
  - Snapshot Communications
- Training:
  - N/A

# Impediments

Implementation Team, Sprint #47, 11/1/2017

Team Influence

Sprint 46

Team Control

Team Influence

Sprint 47

Team Control

Organizational



Org connectivity and browser activities



Release dates for MVPs to the entire State



Project executive decision regarding Snapshot rollout

Organizational



Org connectivity and browser activities



Release dates for MVPs to the entire State



Project executive decision regarding Snapshot rollout



High Impact



Medium Impact



Low Impact



# IMP Team – Sprint Metrics

Sprint Metrics	Sprint #45	Sprint #46	Sprint #47
Planned Backlog Items (stories/pts)	27/72	20/38	37/78
Completed Backlog Items (stories/pts)	27/72	20/38	37/78
% Completed	100%	100%	100%
Stretch Stories (stories/pts)	0/0	1/2	2/4
Drive-By work (stories/pts)	0/0	0/0	0/0
% Completed (including unplanned)	100%	100%	100%
Sprint Velocity (The actual completed + stretch)	72	40	82
Average Velocity over 3 sprints	76	62	64.6
# of Decisions Logged	2	1	1
# of Chores	6	12	6

# Decisions Logged

- Story #[152354792](#) – Learning Management System (LMS) Support for Orgs
  - Team Meeting 10/15 - Determine if we want to assist counties in loading training materials into their Learning Management Systems (LMSs) for Orgs and if so, for how long?
    - The team will provide assistance to core counties / core constituents. IMP team will not offer this configuration service beyond Intake Core Counties.

# What's Next

- Prep for Program Increment 5 (PI-5) planning
- Clean out the Icebox
- Move from Pivotal Tracker to JIRA
- Scaled Implementation Delivery review with Digital Service teams
- Continue work on Implementation, OCM, and Training tools and work products

# Questions?

